



# Ramakrishna Mission Vidyamandira

**P.O. BelurMath, Dist. Howrah - 711202, West Bengal**

A Residential Autonomous College affiliated to Calcutta University  
College with Potential for Excellence \* Re-accredited by NAAC with 'A'  
Phone No. (033) 2654-9181 / 9632; E-mail: vidyamandira@gmail.com  
Website : www.vidyamandira.ac.in

Ref.No. VM/GB/2015-16/1

04 August 2015

## GOVERNING BODY MEETING NOTICE

Dear Swami/Sir,

A meeting of the Ramakrishna Mission Vidyamandira Siksha Parishad (Governing Body of the college) will be held on **18 August 2015 at 11.15 am** to consider the following agenda. Your presence at the meeting is earnestly solicited.

Venue: VIDYAMANDIRA MEETING ROOM

Yours sincerely,

*Sw. Divyananda*

(Swami Divyananda)  
Secretary

### Agenda:

1. (a) Confirmation of the proceedings of the last meeting held on 14 March 2015.  
(b) Business arising out of the above  
(c) Ratification of resolutions adopted by circulations
2. (a) Audit Report and Audited Accounts for the financial year 2014-2015  
(b) Monthly statement of accounts for March – July 2015  
(c) College Budget for 2015-16  
(d) Autonomy Budget 2015-2016
3. Confirmation five of Assistant Professors : Sarbajit Manna, Manas Ranjan Bhowmick, Tamoghna Mondal, Biplab Kotal, Anjan Das
4. Formation of Selection Committees for filling up vacancies of non-teaching posts : Lab Attendant-Computer Science, Lab Attendant-Microbiology, Library Peon.
5. Twenty years' benefit for Ashoke Taru Koley, Lab Attendant-Chemistry, w.e.f. 15.6.2015
6. Leave Encashment of Librarians
7. Pay Protection etc of three Assistant Professors : Rajesh Karamakar (Physics), Bappa Das (Mathematics), Gopal Chandra Bayen (Bengali)
8. Re-fixation of Pay of Hostel Employees
9. a) Post-retirement benefits (pension, encashment of leave etc.) of hostel staff  
i) Dinabandu Barik, ii) Babulal Mallick, iii) Kalipada Maity, iv) Ramnarayan Mishra, v) Sadhanananda Maity, vi) Satyabrata Panda, vii) Saroj Kumar Maity, viii) Lakshman Mandal  
b) Arrangements for filling up of Vacant Posts
10. Appointment of the new Heads of the Departments : Chemistry, Philosophy
11. Semester results ( Semesters 1, 3, 5) & performance of the students in National level examinations
12. Admission, 2015
13. Reporting on RUSA projects
14. Reporting on seminar on NAAC Accreditation
15. PF Matters
16. Leave Matters
17. Creation of Endowment
18. Any other matter with the permission of the Chair

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a)



Meeting No: 253  
18 August 2015

A meeting of the Ramakrishna Mission, Vidyamandira Siksha Parishad (Governing Body) is being held on 18 August 2015, Tuesday at 11:45 am at Vidyamandira Meeting Room -

	Signature
1. Swami Suparnananda	Swami Suparnananda
2. Swami Divyananda	Divyananda
3. Swami Atmapriyananda	
4. Swami Shastriyananda	Shastriyananda
5. Prof. Sugata Majumdar	
6. Swami Ekachittananda	Ekachittananda
7. Swami Tattvasarananda	Sw. Tattvasarananda
8. Swami Mahamedhananda	
9. Prof. M. Afsar Alam	M. Afsar Alam
10. Dr. Basab Chaudhuri	Dr. Basab Chaudhuri
11. Dr. Madan Mohan Majumdar	Dr. Madan Mohan Majumdar 19875
12. Dr. Arup K. Ghosal	Dr. Arup K. Ghosal
13. Dr. Santanu Dey	Santanu Dey



**Proceedings of the Governing  
Body Meeting of Ramakrishna  
Mission Vidyamandira held on 18  
August 2015**

1. a. The proceedings of the last meeting dated 14 March 2015 were read and confirmed.
- b. Business arising out of the above:  
Nothing specific arose out of the above proceedings.
- c. The following resolutions passed by circulation were read out and confirmed:
- ❖ Resolutions dated 2 May 2015 on i) the approval of the joining of three new teachers recommended by the West Bengal College Service Commission ; ii) filling up the vacant post of teacher in the Department of Chemistry caused due to the retirement of the previous incumbent Prof Amitava Bagchi ;
  - ❖ Resolutions dated 29 June 2015 on i) approval of the estimates forwarded by the Building Committee of the college ; ii) approval of the expenditure of the completed project as forwarded by the Building Committee of the college ; iii) approval of the estimates forwarded by the Building Committee of the college ;
  - ❖ Resolutions dated 11 July 2015 on the promotion of 12 teachers of the college under CAS.

**2. (a) Audit Report and Audited Accounts for the financial year 2014-2015 :**

The **Audit Report and Audited Accounts** including Balance Sheet, Income and Expenditure Accounts, Receipts and Payments Account and the relevant schedules for the financial year 2014-15 ended 31 March 2015 were placed before the meeting and adopted.

**(b) Monthly statement of accounts for March – July 2015 :**

The **monthly statements of accounts** for the months from March-July 2015 were placed before the Governing Body and passed subject to audit.

**(c) College Budget for 2015-16 :**

The following budget for the FY 2014-2015 was placed before the Governing Body.

INCOME	Actual for 2014-2015	Estimated for the year 2015-16	EXPENDITURE	Actual for 2014-2015	Estimated for the year 2015-16
Admission Fees & Charges	936540.00	940000.00	College contribution to Salary	6263109.00	5060000.00
Transfer fees	12710.00	15000.00	CPF for Employer's Share	64443.00	80000.00
Establishment fees	1662713.00	1650000.00	Repair and replacement	148630.00	150000.00
Laboratory fees	1834680.00	1850000.00	Repair of Building	13170.00	30000.00
Electricity fees	467270.00	400000.00	Research Project		200000.00
Tuition fees and Fines	912921.00	900000.00	Electricity Charges	928817.00	750000.00
Bank Interest	1932298.00	1000000.00	Stationary and	129912.00	150000.00



			Printing		
Examination Fees			Audit Fee (Internal)	27303.00	30000.00
Rent receivable	304776.00	300000.00	Audit Fee (Government)	3500.00	5000.00
College Magazine Fund		35000.00	Computer & Xerox Maintenance	143960.00	150000.00
Common Room Fund	6670.00	10000.00	Travelling Charges	39866.00	50000.00
Games Fund	146740.00	150000.00	Gardening	252655.00	250000.00
Cultural Function	77360.00	80000.00	Contingency & Miscellaneous	34376.00	40000.00
Identity card	13370.00	20000.00	Laboratory Maintenance	1087359.00	1200000.00
NCC/NSS/Gardening	33320.00	40000.00	Telephone Charges	142731.00	150000.00
Special fees for M.A./M.Sc.	395610.00	400000.00	College & Semester Examination	590632.00	600000.00
Library Development & Maint		100000.00	Common Room	5929.00	10000.00
Students Aid Fund			Games and Sports	198458.00	200000.00
PG & UG Review	33970.00	50000.00	Farewell to Staff	0.00	5000.00
Internet Fees	133400.00	140000.00	Monastic Workers' Expenses	82162.00	100000.00
Semester Fees	641975.00	650000.00	Service Tax paid to the Govt.	46199.00	50000.00
Vehicle Maint Charges received	61705.00	80000.00	Relief & Welfare	54990.00	50000.00
Donation & Others	31040.00	50000.00	Admission Charges	445527.10	450000.00
Interest on investment	120932.00	120000.00	Newspaper & Periodicals	6254.00	10000.00
Misc. charges	94390.00	10000.00	Generator Maint	6000.00	20000.00
			Cultural Function	67409.00	50000.00
			Advertisement	14706.00	20000.00
			Postage	29453.00	30000.00
			Washing and Sanitation	22639.00	30000.00
			Establishment exp.	248467.00	250000.00
			Vehicle Maintenance	106906.00	130000.00
			Seminar & Symposium	81523.00	100000.00



			Vicekananda Sammelan	0.00	10000.00
			Bank Charges	3555.32	10000.00
			Insurance on Motor Car	16500.00	20000.00
			Tuition fees paid to Govt.	386098.00	400000.00
	9854390.00	8990000.00		11693238.42	10840000.00
Excess of Exp. over Income	1838848.42	1850000.00			
	11693238.42	10840000.00		11693238.42	10840000.00

Resolved that the above-mentioned budget be approved for the FY 2015-2016.

**(d) Autonomy Budget 2015-2016 :**

The following budget for the 'Autonomous College Scheme' of UGC for the year 2015-2016 was placed before the Governing Body.

Sl.No.	Particulars of Expenditures	Amount (Rs.)
	<b>A. General Expenditure (31):</b>	
1	Guest/visiting faculty	7,40,000.00
2	Orientation and re-training of teachers	-----
3	Re-designing courses and development of teaching/learning material	-----
4	Workshop and seminars	60,000.00
5	Examination reforms	40,000.00
6	Expenditure on meetings of the governing body and committees	1,20,000.00
7	Honorarium to Controller of Examinations (full-time) not exceeding Rs.8000/- p.m.	-----
8	Accreditation (NAAC) fee	40,000.00
9	Extension Activities	
	<b>TOTAL</b>	<b>10,00,000.00</b>
	<b>B.Capital Expenditure (35):</b>	
1	Office equipment, teaching aids and laboratory equipment	1,00,000.00
2	Furniture for office, classrooms, library and laboratories	2,00,000.00
3	Library equipment, books/journals	-----
4	Renovation and repairs not leading to construction of a new building	7,00,000.00
	<b>TOTAL</b>	<b>10,00,000.00</b>
	<b>GRAND TOTAL:</b>	<b>20,00,000.00</b>

Resolved that the above-mentioned budget be approved and the Principal be authorized to move the UGC-ERO for sanctioning the budgeted expenditure.

3. **Confirmation five of Assistant Professors : Sarbajit Manna, Manas Ranjan Bhowmick, Tamoghna Mondal, Biplab Kotal, Anjan Das**



RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Manas Ranjan Bhowmik	Assistant Professor in Economics	6 May 2014	6 May 2015

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Tamoghna Mondal	Assistant Professor in Economics	6 May 2014	6 May 2015

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Sarbajit Manna	Assistant Professor in Computer Science	6 May 2014	6 May 2015

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Biplab Kotal	Assistant Professor in Sanskrit	22 July 2014	22 July 2015

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.



RESOLVED THAT the services of the following teaching staff members be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Anjan Das	Assistant Professor in Sanskrit	22 July 2014	22 July 2015

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

4. **Formation of Selection Committees for filling up vacancies of non-teaching posts : Lab Attendant-Computer Science, Lab Attendant-Microbiology, Library Peon.**

❖ **Formation of the Selection Committee for selecting the non-teaching post of Lab Attendant-Computer Science (Category – SC) and the procedure of the selection**

The Higher Education Department of the Government of West Bengal has given the college the permission to fill up the vacant post of **Lab Attendant-Computer Science (Category – SC)** vide GO No 626-Edn(CS)/4E-43/96 dated 7 July 2015.  
It is thus

**Resolved that,**

The Principal be authorized to move in this regard and a Selection Committee comprising of the following members be formed for the selection of the vacant post of **Lab Attendant-Computer Science (Category – SC)**:

1. Swami Tattwasarananda, Principal, Ramakrishna Mission Shikshanamandira, Belur Math, nominee of the Secretary as the External Expert and the Chairman of the Selection Committee
2. Swami Shastrajananda, Principal, Ramakrishna Mission Vidyamandira
3. Swami Ekachittananda, Vice Principal and the representative of the Governing Body
4. Sri Ranjan Biswas, Head Clerk
5. Sarbajit Manna, Assistant Professor, Department of Computer Science

**And further Resolved that,**

following be approved as the detailed selection procedure including allotment of the marks, phases of the selection, date of interview and date of the publication of the final panel of the selected candidates etc as related to the entire selection procedure to be abided by the Selection Committee and/or the college administration:

1. Advertising in the newspapers as per the Govt rules by 7 August 2015.



2. Issuing call letters on or before 3 September to all the candidates applied in response to the newspaper advertisements and to all the candidates whose names have been sent by the employment exchange.
3. The call letter should mention the details regarding the interview.
4. Procedure of the entire selection :
  - a. All applicants will be invited to appear in the interview.
  - b. Date of the interview will be on or before 21 September 2015.
  - c. Date of the Publication of the final panel will be on or before 30 September 2015.
  - d. Final merit list will be prepared on the following basis : a) for Class VIII pass 10 + Viva 30 = 40

❖ **Formation of the Selection Committee for selecting the non-teaching post of Lab Attendant-Microbiology (Category - G-PH) and the procedure of the selection**

The Higher Education Department of the Government of West Bengal has given the college the permission to fill up the vacant post of **Lab Attendant-Microbiology (Category - G-PH)** vide GO No vide GO No 626-Edn(CS)/4E-43/96 dated 7 July 2015. It is thus

**Resolved that,**

The Principal be authorized to move in this regard and a Selection Committee comprising of the following members be formed for the selection of the vacant post of **Lab Attendant-Microbiology (Category - G-PH)**:

1. Swami Tattwasarananda, Principal, Ramakrishna Mission Shikshanamandira, Belur Math, nominee of the Secretary as the External Expert and the Chairman of the Selection Committee
2. Swami Shastrajananda, Principal, Ramakrishna Mission Vidyamandira
3. Swami Ekachittananda, Vice Principal and the representative of the Governing Body
4. Prof Arindam Roy, Assistant Professor, Microbiology
5. Sri Ranjan Biswas, Head Clerk

**And further Resolved that,**

following be approved as the detailed selection procedure including allotment of the marks, phases of the selection, date of interview and date of the publication of the final panel of the selected candidates etc as related to the entire selection procedure to be abided by the Selection Committee and/or the college administration:

1. Advertising in the newspapers as per the Govt rules by 7 August 2015.
2. Issuing call letters on or before 27 August to all the candidates applied in response to the newspaper advertisements and to all the candidates whose names have been sent by the employment exchange.
3. The call letter should mention the details regarding the interview.



4. Procedure of the entire selection :

- a. All applicants will be invited to appear in the interview.
- b. Date of the interview will be on or before 21 September 2015.
- c. Date of the Publication of the final panel will be on or before 30 September 2015.
- d. Final merit list will be prepared on the following basis : a) for Class VIII pass 10 + Viva 30 = 40

❖ **Formation of the Selection Committee for selecting the non-teaching post of Library Peon (Category – SC) and the procedure of the selection**

The Higher Education Department of the Government of West Bengal has given the college the permission to fill up the vacant post of **Library Peon (Category – SC)** vide GO No vide GO No 626-Edn(CS)/4E-43/96 dated 7 July 2015.

It is thus

**Resolved that,**

The Principal be authorized to move in this regard and a Selection Committee comprising of the following members be formed for the selection of the vacant post of **Library Peon (Category – SC)**:

1. Swami Tattwasarananda, Principal, Ramakrishna Mission Shikshanamandira, Belur Math, nominee of the Secretary as the External Expert and the Chairman of the Selection Committee
2. Swami Shastrajananda, Principal, Ramakrishna Mission Vidyamandira
3. Swami Ekachittananda, Vice Principal and the representative of the Governing Body
4. Dr Dilip Mandal, Librarian
5. Sri Ranjan Biswas, Head Clerk

**And further Resolved that,**

following be approved as the detailed selection procedure including allotment of the marks, phases of the selection, date of interview and date of the publication of the final panel of the selected candidates etc as related to the entire selection procedure to be abided by the Selection Committee and/or the college administration:

1. Advertising in the newspapers as per the Govt rules by 7 August 2015.
2. Issuing call letters on or before 27 August to all the candidates applied in response to the newspaper advertisements and to all the candidates whose names have been sent by the employment exchange.
3. The call letter should mention the details regarding the interview.
4. Procedure of the entire selection :
  - a. All applicants will be invited to appear in the interview.
  - b. Date of the interview will be on or before 21 September 2015.
  - c. Date of the Publication of the final panel will be on or before 30 September 2015.



d. Final merit list will be prepared on the following basis : a) for Class VIII pass 10 + Viva 30 = 40

**5. Twenty years' benefit for Ashoke Taru Koley, Lab Attendant-Chemistry, w.e.f. 15.6.2015 :**  
RESOLVED THAT the following member of non-teaching staff of Ramakrishna Mission Vidyamandira, Belur Math, be recommended for having completed 20 years of continuous and satisfactory service as the case may be as admissible to him according to the following table in terms of G.O.No.245-Edn (CS) dated 17.03.1994, read with G.O.No.17-Edn (CS) dated 10.1.1995 and G.O. No.70-Edn (CS) dated 10.2.1995, and that the Principal be authorized to move the Government in this regard :

Sl.No.	Name, Designation and date of Joining	Cause of Fixation	Pay on date of completion of 20 years service	
			a) Dt. of completion b) Basic Pay with GP c) Scale of Pay d) Grade Pay e) Dt. of next increment	a) at b) w.e.f. c) Scale of Pay d) Grade Pay e) Dt. of next increment
1	Ashok Taru Koley Sk. Lab Attend. In Chem '(15.6.1995)	Completion of 20 years of service	a) 15.6.2015 b) Rs.10130/- c) Rs.4900-16200/- d) Rs.1800/- e) 1/7 of ev. yr	a) Rs.10860/- b) 1.7.2015 c) Rs.5400-25200/- d) Rs.1900/- e) 1/7 of ev. yr

**6. Leave Encashment of Librarians :**

The Principal reported that Ramit Kumar Basu, Librarian, retired w.e.f. 31 March 2003.

CONSIDERED the leave account of Ramit Kumar Basu from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave.

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave credited to Ramit Kumar Basu be approved and that the Principal be authorized to move the state Government in this regard.

**7. Pay Protection etc of three Assistant Professors : Rajesh Karmakar (Physics), Bappa Das (Mathematics), Gopal Chandra Bayen (Bengali)**

**i) Pay Protection etc of Rajesh Karmakar (Physics)**

The Principal reported that Dr Rajesh Karmakar, Assistant Professor in Physics, joined this college on 1.04.2015 (forenoon) as per the recommendation of the West Bengal College Service Commission vide the letter no. 1464/CU/Recom/CSC/15 dt 16.02.15. He was earlier in the Aghorekamini Prakshchandra Mahavidyalaya where he joined on 2.12.2006 and worked upto 31.03.2015 (afternoon). The Department of Higher Education, Government of West Bengal, has fixed his pay at pay band Rs. 15600-39100/- with AGP Rs. 6000/- vide GO No. 1894-UGC dt 6.7.15. But, the last pay drawn by him, as per the last pay certificate from the previous college, Aghorekamini Prakshchandra Mahavidyalaya, is Rs. 27,390/- (pay in pay band Rs. 21390/- + AGP Rs. 6000/-). Under these circumstances, The



Principal proposed that the Department of Higher Education, Government of West Bengal, should be approached for the service continuation and pay protection of Dr Rajesh Karamakar as he has applied to WBCSC through proper channel as per the papers submitted by him and endorsed by the suitable authority of the previous college, Aghorekamini Prakshchandra Mahavidyalaya.

Therefore Resolved that, The Principal be authorized to approach and move the Higher Education Department of the Government of West Bengal for fixing the pay of Dr Rajesh Karamakar at Rs. 27,390/- (pay in pay band Rs. 21390/- + AGP Rs. 6000/-) w.e.f. the date of joining 1 April 2015 after giving him the pay protection, service continuation and related service benefits as applicable for the above-mentioned incumbent as per the prevailing government acts and orders in this respect.

**ii) Pay Protection etc of Bappa Das (Mathematics)**

The Principal reported that Dr Bappa Das, Assistant Professor in Mathematics, joined this college on 1.04.2015 (forenoon) as per the recommendation of the West Bengal College Service Commission vide the letter no. 1045/CU/Recom/CSC/15 dt 16.01.15. He was earlier in the Prasanta Chandra Mahalanobis Mahavidyalaya where he joined on 6.04.2005 and worked upto 31.03.2015 (afternoon). The Department of Higher Education, Government of West Bengal, has fixed his pay at pay band Rs. 15600-39100/- with AGP Rs. 6000/- vide GO No. 1894-UGC dt 6.7.15. But, the last pay drawn by him, as per the last pay certificate from the previous college, Prasanta Chandra Mahalanobis Mahavidyalaya, is Rs. 28,220/- (pay in pay band Rs. 22220/- + AGP Rs. 6000/-). Under these circumstances, The Principal proposed that the Department of Higher Education, Government of West Bengal, should be approached for the service continuation and pay protection of Dr Bappa Das as he has applied to WBCSC through proper channel as per the papers submitted by him and endorsed by the suitable authority of the previous college, Prasanta Chandra Mahalanobis Mahavidyalaya.

Therefore Resolved that, The Principal be authorized to approach and move the Higher Education Department of the Government of West Bengal for fixing the pay of Dr Bappa Das at Rs. 28,220/- (pay in pay band Rs. 22220/- + AGP Rs. 6000/-) w.e.f. the date of joining 1 April 2015 after giving him the pay protection, service continuation and related service benefits as applicable for the above-mentioned incumbent as per the prevailing government acts and orders in this respect.

**iii) Pay Protection etc of Gopal Chandra Bayen (Bengali)**

The Principal reported that Dr Gopal Chandra Bayen, Assistant Professor in Bengali, joined this college on 3.01.2015 (forenoon) as per the recommendation of the West Bengal College Service Commission vide the letter no. 889/CU/Recom/CSC/14 dt 27.11.14. He was earlier in the Pingla Thana Mahavidyalaya where he joined on 26.04.2005 and worked upto 2.01.2015 (afternoon). The Department of Higher Education, Government of West Bengal, has fixed his pay at pay band Rs. 15600-39100/- with AGP Rs. 6000/- vide GO No. 803-UGC dt 1.4.2015. But, the last pay drawn by him, as per the last pay certificate from the previous college, Pingla Thana Mahavidyalaya, is Rs. 28,620/- (pay in pay band Rs. 22620/- + AGP Rs. 6000/-). Under these circumstances, The Principal proposed that the Department of Higher Education, Government of West Bengal, should be approached for the service continuation and pay protection of Dr Gopal Chandra Bayen as he has applied



to WBCSC through proper channel as per the papers submitted by him and endorsed by the suitable authority of the previous college, Pingla Thana Mahavidyalaya.

Therefore Resolved that, The Principal be authorized to approach and move the Higher Education Department of the Government of West Bengal for fixing the pay of Dr Gopal Chandra Bayen at Rs. 28,620/- (pay in pay band Rs. 22620/- + AGP Rs. 6000/-) w.e.f. the date of joining 3 January 2015 after giving him the pay protection, service continuation and related service benefits as applicable for the above-mentioned incumbent as per the prevailing government acts and orders in this respect.

**8. Re-fixation of Pay of Hostel Employees :**

The Principal reported that the Higher Education Department has requested to send a new proposal for the fixation of Hostel employees where their D.A. should be calculated as per the D.A. enjoyed by other Non-teaching Employees right from their joining. Resolved that the Principal be authorized to prepare the proposal according to the instruction of the Higher Education Department and move the Government to re-fix the pay of the Hostel employees.

- 9. a) Post-retirement benefits (pension, encashment of leave etc.) of hostel staff**  
 i) Dinabandu Barik, ii) Babulal Mallick, iii) Kalipada Maity, iv) Ramnarayan Mishra, v) Sadhanananda Maity, vi) Satyabrata Panda, vii) Saroj Kumar Maity, viii) Lakshman Mandal ; and  
 b) Arrangements for filling up of Vacant Posts

i) The Principal reported that Sri Dinabandhu Baarik, a Hostel Employee, retired w.e.f. 01.05.2005..

The Governing Body wished him peace and happiness in his post retirement period. RESLOVED THAT all post-retirement benefits (Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri Dinabandhu Barik from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESLOVED THAT the recommendation for encashment of the earned leave credited to Dinabandhu Barik be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri Dinabandhu Barik w.e.f. 01.05.2005.

ii) The Principal reported that Sri Babulal Mallick, a hostel employee, expired on 10.12.2010. The Governing Body expressed grief over his untimely death. RESLOVED THAT family pension etc (Pension, Gratuity etc.) be paid to the eligible members (spouse etc) of the incumbent died in harness, and that the Principal be authorized to move the Government in this regard.



CONSIDERED the leave account of Sri Babulal Mallick from the date of commencement of his service to the date on which he expired, as per the admissible number of days for encashment of earned leave.

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave credited to Babulal Mallick be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the expiry of Sri Babulal Mallick w.e.f. 10.12.2010.

iii) The Principal reported that Sri Kalipada Maity, a hostel employee, retired w.e.f. 31.07.2007. The Governing Body wished him peace and happiness in his post retirement period. RESLOVED THAT all post-retirement benefits (Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri Kalipada Maity from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave credited to Kalipada Maity be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri Kailapada Maity w.e.f. 31.07.2007.

iv) The Principal reported that Sri **Ramnarayan Mishra**, a hostel employee, retired w.e.f. 31.03.2013. The Governing Body wished him peace and happiness in his post retirement period. RESLOVED THAT all post-retirement benefits (Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri **Ramnarayan Mishra** from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave credited to **Ramnarayan Mishra** be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri **Ramnarayan Mishra** w.e.f. 31.03.2013.

v) The Principal reported that Sri **Sadhanananda Maitya** hostel employee, retired w.e.f. 30.11.2014. The Governing Body wished him peace and happiness in his post retirement period.



RESLOVED THAT all post-retirement benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri **Sadhanananda Maity** from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESLOVED THAT the recommendation for encashment of the earned leave credited to **Sadhanananda Maity** be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri **Sadhanananda Maity** w.e.f. 30.11.2014.

vi) The Principal reported that Sri **Satyabadi Panda**, a hostel employee, expired on 23.3.2007. The Governing Body expressed grief over his untimely death.

RESLOVED THAT all benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri **Satyabadi Panda** from the date of commencement of his service to the date on which he expired, as per the admissible number of days for encashment of earned leave

In this connection, RESLOVED THAT the recommendation for encashment of the earned leave credited to **Satyabadi Panda** be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the expiry of Sri **Satyabadi Panda** w.e.f. 23.3.2007.

vii) The Principal reported that Sri **Saroj Kumar Maity**, a hostel staff, retired w.e.f. 31.3.2013. The Governing Body wished him peace and happiness in his post retirement period.

RESLOVED THAT all post-retirement benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri **Saroj Kumar Maity** from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESLOVED THAT the recommendation for encashment of the earned leave credited to **Saroj Kumar Maity** be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri **Saroj Kumar Maity** w.e.f. 31.3.2013.

viii) The Principal reported that Sri **Lakshman Mandal**, a hostel employee, retired w.e.f. 31.3.2015. The Governing Body wished him peace and happiness in his post retirement period.



RESOLVED THAT all post-retirement benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri **Lakshman Mandal** from the date of commencement of his service to the date on which he retired, as per the admissible number of days for encashment of earned leave

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave credited to **Lakshman Mandal** be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri **Lakshman Mandal** w.e.f. 31.03.2015.

#### 10. Appointment of the new Heads of the Departments : Chemistry, Philosophy

The Principal reported that as Prof Amitava Bagchi, Head of the Department of Chemistry, retired w.e.f. 30 April 2015, hence Prof Atanu Bhattacharya, Associate Professor, Department of Chemistry has been appointed by the Principal as the Head of the Department of Chemistry w.e.f. 1 May 2015.

**Resolved** that the action of the Principal taken in this regard be approved.

The Principal reported that Prof Md Faridur Rahman, Head of the Department of Philosophy, requested the Principal to release him from the responsibility as Head of the Department due to some personal reason.

**Resolved** that the Prof Md Faridur Rahman be released from his Headship w.e.f. 18 August 2015 and Prof Samim Ahmed, next senior teacher of the Department and the Assistant Professor, be appointed as the Head of the Department of Philosophy w.e.f. 18 August 2015.

#### 11. Semester results ( Semesters 2, 4, 6 ) & performance of the students in National level examinations

The Principal placed before the committee the synopsis of the final semester results of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semesters of undergraduate courses and 2<sup>nd</sup> and 4<sup>th</sup> semesters of postgraduate courses. Apart from that he also placed the success of these students in different national level examinations. The Governing Body expressed their pleasure in the excellent performance of the students.

#### 12. Admission, 2015 :

The Principal reported that the entire admission procedure for this session has been completed. For 13 UG Honours courses total number of applicants was 6230 amongst whom 206 students were selected through entrance test and viva voce. For 5 PG courses total number of applicants was 370 of whom 65 were admitted through written test and/or viva voce. The first batch of M.Phil. students got admitted into three M.Phil. courses – Bengali, Sanskrit and Philosophy. Total number is 53. Classes for the UG 1<sup>st</sup> year students started on 6 July 2015 and for PG 1<sup>st</sup> year students on 27 July 2015. M.Phil. classes will start from 31 August 2015.



		w.e.f.9.3.2015 to 28.3.2015	
4	Samim Ahmed	D.L. for 2 days w.e.f. 27.3.2015 to 28.3.2015	Presented a paper in a seminar
5	Sarbajit Manna	D.L. on 28.3.2015	Paper presentation in a national seminar
6	Santanu Dey	D.L. for 5 days w.e.f.27.3.2015 to 31.3.2015	Attending seminar at Oxford University
7	Sekhar Gain	D.L. for 24 days w.e.f. 30.3.2015 to 22.4.2015	Attending Refresher Course
8	Asit Kumar Sarkar	D.L. on 21.4.2015	Taking practical exam at St.Xavier's College
9	Arup Kumar Dhabal	D.L. for 31 days w.e.f. 30.3.2015 to 29.4.2015	Refresher course of N.C.C.
		D.L. for 10 days w.e.f. 22.7.2015 to 31.7.2015	CATC-V (NCC Camp)
10	Prasenjit Biswas	D.L. for 2 days w.e.f. 17.3.2015 to 18.3.2015	Attending UGC Seminar at R.B.U.
11	Pintu Kumar Bera	M.L. for 16 days w.e.f. 6.4.2015 to 21.4.2015	G.I.T. Infection

#### 17. Creation of Endowment

Sl. No.	Name of Doner	Amount	Name of Endowment	Purpose
1	Surajit Choudhury	3,00,000/-	Sunil Kumar Choudhury & Indraprova Choudhury Memorial Endowment.	Scholarship
2	Anup Kumar Roy	30,000/-	----	Sw. Vivekananda Research Centre
3	Sri Krishna Manna & Others	75,000/-	Dr D K Mukherjee Memorial Lecture and Scholarship	
4	Dhananjay Chakraborty	10,000/-	----	Sw. Vivekananda Research Centre
5	Tapan Kumar Ghosh	10,000/-	Swami Sahantarupananda Memorial Prize (Gold Medal)	Prize
6	Siben Roy	50,000/-	----	Scholarship
7	Chaitali Ghosh	20,000/-	Sailendra Nath Ghosh Memorial Endowment.	Higher Education



**18. Any other matter with the permission of the Chair :**

**a) Appeal to the Higher Education Department of the Government of West Bengal for the financial assistance for procuring some equipment for the laboratories of the college :**

The Principal reported that the Departments of Physics, Chemistry, Industrial Chemistry, Computer Science and Electronics have prepared an estimated budget of total Rs 60 lakhs for procurement of laboratory equipment.

Resolved that the Principal be authorized to move the Department of Higher Education for sanctioning the amount for procuring equipment of the above-mentioned science laboratories of the college.

**b) Platinum Jubilee Celebration of the college :**

The Principal mentioned that the college is going to celebrate its Platinum Jubilee during the session 2016-2017. The Inaugural Function is proposed to be held on 4 July 2016. Apart from the Inaugural Function following programs are also being proposed:

Sl No	Name of the Proposed Item	Rough estimated expenditure
1	Publication Commemorative Volumes including a detailed history of the institution (printed and electronic)	8 lakhs
2	Organizing academic seminars of all the academic departments of the college	18 lakhs
3	Organizing Cultural and/or Sports activities (State level)	6 lakhs
4	Completion of Platinum Jubilee Memorial Building	Under RUSA project
5	Inaugural Ceremony, Concluding Ceremony and Get-together of all the ex-Principals, Vice Principals, monastic members, teachers, non-teaching and hostel staff members with present ones	2 lakhs
6	Outreach programs	4 lakhs
7	Youth Convention	2 lakh
	Total	40 lakhs

He further mentioned that permanent funds may be created for following purposes :

1	Creation of permanent fund for a) Swami Vivekananda Research Centre, b) General Maintenance of the college and hostel, c) Scholarship fund for poor and meritorious students and d) a benefit fund for the non-government staff members of the college and hostel	a) 3 crores ; b) 3 crores ; c) 2 crores ; d) 2 crores = Total 10 crores
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He mentioned that funds have to be raised to make all these projects a reality. He proposed that ex-students and well-wishers may be requested to donate for this Platinum Jubilee Celebration and permanent funds.

Resolved that the proposals be approved in principle and the programmes may be organised considering the financial and administrative feasibilities and the Principal be authorized to send appeals to ex-students and well-wishers for collecting funds.



Further Resolved that the Principal be authorized to constitute a Vidyamandira Platinum Jubilee Celebration Committee comprising with the representatives of all the stake-holders of the institution for the execution of the entire projects under which suitable sub-committees should also be constituted.

- c) Approval of the Annual reports of i) Annual Report of the Controller of Examinations Department, ii) Annual report of Placement Cell on Certificate courses, iii) Annual Report of Placement Cell on Coaching of Competitive Examinations and Career Counselling Activities, Remedial Coaching, Bridge Course, Soft Skill Course, IPR Activities and Institute-Industry Collaborative Activities, iv) Annual report of Department of Cultural Affairs, v) Annual Report of Sports Activities, vi) Annual Report on Academic and Administrative Audit vi) Annual Quality Assurance Report, vii) Annual Report on Admission, viii) Annual Report on Scholarship, ix) Annual report on Consultancy and Training of Other Institutes and Industries, x) Annual Report on Training of Teaching and Non-teaching Staff members of the college :

The principal placed before the members aforesaid reports. The Governing Body expressed satisfaction and Resolved that all the reports be approved and suggested that these may be uploaded on the college web portal.

- d) The Principal placed the names of the Supervisor for Ph.D. programmes of Bengali, as approved by the Academic Council in its resolution dated 1 August 2015. Resolved that the said faculty members to act as Supervisor in the Ph.D. programme be approved : Dr Gopal Chandra Bayen (Bengali). Resolved further that the issuance of the Appointment Letter to the Supervisor (ALTS) will be done by the Principal of the college.
- e) The Principal reported that the Academic Council of the College has been decided the introduce CBCS system from the session 2015-2016 as far as practicable. He detailed on some aspects of the system and mentioned that the college has already started giving Grade along with marks in the marksheet. However, in CBCS system which will be introduced from the next session, will also try to introduce more choices in both UG and PG levels of study. Resolved that the CBCS system be introduced from 2015-2016 session both in UG, PG, M.Phil and Doctoral programmes.

The meeting came to a close with a vote of thanks to the Chair.

*Swami Deychanda*

Secretary

*Swami Suman*

Chairman at the meeting on 18 August 2015

READ AND CONFIRMED

*Swami Suman*

Chairman at the meeting on 26 March 2016



**RESOLUTION OF RAMAKRISHNA MISSION VIDYAMANDIRA SIKSHA PARISHAD (GOVERNING BODY) PASSED ON 1 OCTOBER 2015**

❖ **Appointment to the post of Laboratory Attendant, Microbiology :**

On acceptance of the report of the Selection Committee dated 15 September 2015 constituted by the Governing Body for recommending a suitable candidate to fill in the vacant post of **Laboratory Attendant Microbiology (Category : General-PH)** in the college, it is hereby

Resolved that **Sri Rabiranjana Roy** (date of birth 19 May 1991) be appointed **Laboratory Attendant (Microbiology)** in the scale of Rs.4,900-Rs 16,200 with grade pay Rs.1700/-. His appointment will take effect from 5 October 2015.

**Rabiranjana Roy** will be entitled to the revised scales of pay (2006) as per the existing rules of the State Government, after his pay is fixed by the Director of Public Instruction, Government of West Bengal. He will also be entitled to the usual benefits and allowances as admissible from time to time, as per the Government rules in force, with effect from the date on which he joins the post on substantive basis.

He will remain on probation for a period of one year with effect from his date of joining. The period of probation may, however, be extended for a further period of one year at the discretion of the Governing Body. If at any time during the period of probation his work is not considered satisfactory, he shall be liable to be discharged by the Governing Body. During the period of probation, one month's notice on either side will be required for termination of service.

In addition to his statutory duties as **Laboratory Attendant (Microbiology)**, he may be required to carry out other such activities in the college office as may be assigned to him by the Principal /Vice-Principal. He will further be expected to work here in conformity with the usual rules and norms of this residential college under Ramakrishna Mission, upholding the high moral standard, integrity and rectitude for which it stands.



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❖ **Appointment to the post of Laboratory Attendant, Computer Science :**

On acceptance of the report of the Selection Committee dated 15 September 2015 constituted by the Governing Body for recommending a suitable candidate to fill in the vacant post of **Laboratory Attendant Computer Science (Category : SC)** in the college, it is hereby

Resolved that **Sri Jahar Roy** (date of birth 11 August 1994) be appointed Laboratory Attendant (Computer Science) in the scale of Rs.4,900-Rs 16,200 with grade pay Rs.1700/-. His appointment will take effect from 5 October 2015. ✓

**Jahar Roy** will be entitled to the revised scales of pay (2006) as per the existing rules of the State Government, after his pay is fixed by the Director of Public Instruction, Government of West Bengal. He will also be entitled to the usual benefits and allowances as admissible from time to time, as per the Government rules in force, with effect from the date on which he joins the post on substantive basis.

He will remain on probation for a period of one year with effect from his date of joining. The period of probation may, however, be extended for a further period of one year at the discretion of the Governing Body. If at any time during the period of probation his work is not considered satisfactory, he shall be liable to be discharged by the Governing Body. During the period of probation, one month's notice on either side will be required for termination of service.

In addition to his statutory duties as **Laboratory Attendant (Computer Science)**, he may be required to carry out other such activities in the college office as may be assigned to him by the Principal /Vice-Principal. He will further be expected to work here in conformity with the usual rules and norms of this residential college under Ramakrishna Mission, upholding the high moral standard, integrity and rectitude for which it stands.



❖ **Appointment to the post of Library Peon :**

On acceptance of the report of the Selection Committee dated 15 September 2015 constituted by the Governing Body for recommending a suitable candidate to fill in the vacant post of **Library Peon (Category : SC)** in the college, it is hereby

Resolved that **Sri Sambhu Nath Dolui** (date of birth 5 May 1981) be appointed Library Peon in the scale of Rs.4,900-Rs 16,200 with grade pay Rs.1700/-. His appointment will take effect from 5 October 2015.

**Sambhu Nath Dolui** will be entitled to the revised scales of pay (2006) as per the existing rules of the State Government, after his pay is fixed by the Director of Public Instruction, Government of West Bengal. He will also be entitled to the usual benefits and allowances as admissible from time to time, as per the Government rules in force, with effect from the date on which he joins the post on substantive basis.

He will remain on probation for a period of one year with effect from his date of joining. The period of probation may, however, be extended for a further period of one year at the discretion of the Governing Body. If at any time during the period of probation his work is not considered satisfactory, he shall be liable to be discharged by the Governing Body. During the period of probation, one month's notice on either side will be required for termination of service.

In addition to his statutory duties as **Library Peon**, he may be required to carry out other such activities in the college office as may be assigned to him by the Principal /Vice-Principal. He will further be expected to work here in conformity with the usual rules and norms of this residential college under Ramakrishna Mission, upholding the high moral standard, integrity and rectitude for which it stands.



❖ **Proposal for changing in RUSA Budget :**

The Principal reported that the college has started the work under the funding of RUSA. But under some changing scenario, the maintenance dept and accounts department have suggested some changes in the Budget which was sent to State RUSA project Directorate.

The RUSA state project Directorate has instructed that the work under RUSA funding is to be completed within 31 March 2015. When we were preparing the budget, we were of a notion that we might get longer time of a year. In fact, we are getting more than 7/8 months to complete the project.

Secondly, we have completed the expenditure under 1st installment and is about to submit the UC etc. But, we assume, the second installment will, perhaps reach us by end of 4th week of October. Now, Puja Vacation has started. Although, we will continue our work, it may not be possible for us to keep the same pace.

In our budget, we kept a component 'Increasing the strength of students creating new residential rooms on the 3rd floor of Vinay Bhavan (hostel) (Rs 49.76 lakhs)' under 'RENOVATION/UP-GRADATION OF EXISTING FACILITIES ITEMS (35% OF TOTAL FUND i.e. RS 0.7 CRORE)'. Ours is a residential complex, tightly accommodated. We need vacation period for any major renovation or upgradation in hostel buildings. During Puja, we will almost get no time to work there. We earlier planned to work during summer when we get almost one and half month.

For us, it is also not possible always, what we have done in case of 1st installment, to continue such work out of the college funding till the Government funding does not come.

**Therefore, RESOLVED that,**

the item 'Increasing the strength of students creating new residential rooms on the 3rd floor of Vinay Bhavan (hostel) (rs 49.76 lakhs)' be proposed to change to a) Upgradation of laboratory (Rs 18.76 lakhs), b) Upgrading with renovation of classrooms (Rs 31.0 lakhs).

Further RESOLVED that, the following revised budget be sent to the State RUSA project Directorate for their information and necessary permission and the Principal be authorized to act accordingly.

<b>REVISED BUDGET FOR CLAIMING FUND UNDER RUSA</b>			
<b>Details of Items</b>	<b>Physical Value (Area in Sq. Mt.)</b>	<b>Physical Value (Area in Sq. Mt.)</b>	<b>Financial Value (Rs. In lakhs)</b>
<b>CREATION OF NEW FACILITIES ITEMS (35% OF TOTAL FUND i.e. RS 0.7 CRORE)</b>			
Hostels (for boys only)			₹ 0.00
Toilets (for boys only)			₹ 0.00
Laboratory			₹ 0.00



Computer Centre			₹ 0.00	
Classrooms (including technologically enabled classrooms)	6300 sq ft (585.29 sq mtr) approximately	Tech-enabled classrooms on the 2nd floor of Research Building (10)	₹ 50.34	
	6300 sq ft (585.29 sq mtr) approximately	3rd floor of Research Building (partially)	₹ 19.66	
Common room for students				
Canteen/Cafeteria			₹ 70.00	
<b>Total</b>				
<b>RENOVATION/UP-GRADATION OF EXISTING FACILITIES ITEMS (35% OF TOTAL FUND i.e. RS 0.7 CRORE)</b>				
Academic Buildings	86.4 mtr <sup>3</sup> approx	Construction of Lift room	₹ 2.38	
Administrative Buildings	221 sq mtr approx	Roof of Controller of Examinations Office	₹ 3.65	
Campus Development		Notice-boards in front of Room No. 5	₹ 0.50	
Hostels	495 sq mtr approx	Increasing the strength of students creating new residential rooms on the 3rd floor of Vinay Bhavan	₹ 49.76	
Classrooms		Upgrading with renovation of classrooms (25 nos.) ; Air-conditioning of (i) Tejasananda Hall, (ii) Brahmananda Hall	₹ 40.13	31.0 9.13
Auditorium			₹ 4.58	
Canteen/Cafeteria			₹ 0.00	
Laboratory		Upgradation of laboratory	₹ 18.76	
<b>Total</b>			₹ 70.0	
<b>PROCUREMENT OF NEW EQUIPMENTS/FACILITIES ITEMS (30% OF TOTAL FUND i.e. RS 0.6 CRORE)</b>				
Sports facility			₹ 6.00	
Computers		Computers (20)	₹ 28.32	
Books/Journals/e-Resources		E-journal ; Books (for 14 departments)	₹ 25.68	
Equipment		Cement Analysis and Testing Lb for (Industrial Chemistry)	₹ 60.00	
<b>Total</b>				



Sl.No.	Name	Signature
1	Swami Suparnananda, President	Swami Suparnananda
2	Swami Divyananda, Secretary	Sw Divyananda
3	Swami Shastrajananda, Principal	Shastrajananda
4	Swami Ekachittananda, Vice Principal	Ekachittananda
5	Swami Mahamedhananda, Treasurer	महामैधानन्दः
5	Swami Atmapriyananda, Member	
6	Prof M Afzar Alam, (UGC Nominee), Member	
7	Dr Basab Chaudhuri (C.U. Representative), Member	
8	Dr Madan Mohan Majumdar (Govt. Representative), Member	M. Majumdar
9	Swami Tattwasarananda (Principal, Ramakrishna Mission Shikshanamandira) Member	Sw. Tattwasarananda
10	Arup Kumar Dhabal, (Teachers' Representative), Member	
11	Santanu Dey (Teachers' Representative), Member	9/10/15

Swami Suparnananda

President  
 Ramakrishna Mission Vidyamandira  
 Siksha Parishad (Governing Body)  
 P.O. Belur Math: Dt. Howrah 711202



**RESOLUTION OF RAMAKRISHNA MISSION VIDYAMANDIRA SIKSHA  
PARISHAD (GOVERNING BODY) PASSED ON 8 OCTOBER 2015**

❖ **Resolution on the subject : Submission of Requisition to West Bengal College Service Commission for filling up the vacancies of teaching posts**

The Principal reported that 9 new teaching posts have been created by the Department of Higher Education, Government of West Bengal vide the G.O. No. 949-Edn(CS)/4E-15/15 dated 6<sup>th</sup> October 2015.

Therefore **RESOLVED** that,

The Principal be authorized to submit the requisition to West Bengal College Service Commission for filling up the vacancies thus cropped up due to the creation of the following 9 (nine) new teaching posts by the Department of Higher Education, Government of West Bengal vide the G.O. No. 949-Edn(CS)/4E-15/15 dated 6<sup>th</sup> October 2015.

Sl. No.	Name of the Post	Number of Posts	Vacancy with Date of Occurrence	Reason for Creation of Vacancy
1	Asst. Professor (Mathematics)	1	6.1.2015	New post created vide the G.O. No. 949-Edn(CS)/4E-15/15 dated 6 <sup>th</sup> October 2015
2	Asst. Professor (Computer Science)	2		
3	Asst. Professor (Industrial Chemistry)	2		
4	Asst. Professor (Bengali)	1		
5	Asst. Professor (Philosophy)	1		
6	Asst. Professor (Electronics)	2		



❖ Resolution for the approval of the joining :

RESOLVED THAT,

- The joining of **Sri Rabiranjn Roy** to the post of Microbiology Laboratory Attendant w.e.f. 5 October 2015
- The joining of **Sri Jahar Roy** to the post of Computer Science Laboratory Attendant w.e.f. 5 October 2015
- The joining of **Sri Sambhu Nath Dolui** to the post of Library Peon w.e.f. 5 October 2015

Be hereby approved and the Principal be authorised to take necessary measures accordingly.

Sl.No.	Name	Signature
1	Swami Suparnananda, President	Swami Suparnananda
2	Swami Divyananda, Secretary	Sw Divyananda
3	Swami Shastrajananda, Principal	Shastrajananda
4	Swami Ekachittananda, Vice Principal	Ekachittananda
5	Swami Mahamedhananda, Treasurer	महामैदानन्दः
6	Swami Atmapriyananda, Member	
7	Prof M Afzar Alam, (UGC Nominee), Member	
8	Dr Basab Chaudhuri (C.U. Representative), Member	
9	Dr Madan Mohan Majumdar (Govt. Representative), Member	M. Majumdar
10	Swami Tattwasarananda (Principal, Ramakrishna Mission Shikshanamandira) Member	Sw. Tattwasarananda
11	Arup Kumar Dhabal, (Teachers' Representative), Member	
12	Santanu Dey (Teachers' Representative), Member	Santanu Dey

Swami Suparnananda  
President  
Ramakrishna Mission Vidyamandira  
Siksha Parishad (Governing Body)  
P.O. Belur Math: :Dt.Howrah 711202



**RESOLUTION OF RAMAKRISHNA MISSION VIDYAMANDIRA  
SIKSHA PARISHAD (GOVERNING BODY)  
PASSED ON 27 OCTOBER 2015**

❖ **Resolution for 5 teachers of the college for promotion under CAS as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

1) Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Prithwiraj Biswas** of the Department of **History** of this College be promoted to the post of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs.8000/- with effect from **6 July 2010 (Actual) as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

Also Resolved that the post held by **Prithwiraj Biswas** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000 and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant. Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

2) Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Samim Ahamed** of the Department of **Philosophy** of this College be promoted to the post of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs.8000/- with effect from **22 January 2011 (Actual) as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

Also resolved that the post held by **Samim Ahamed** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000 and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant. Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

3) Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Priyabrata Ghoshal** of the Department of **Bengali** of this College be promoted to the post



of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs.8000/- with effect from **1 December 2010 (Actual) as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

Also resolved that the post held by **Priyabrata Ghoshal** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000 and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant.

Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

4) Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Sandipan Sen** of the Department of **Political Science** of this College be promoted to the post of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs.8000/- with effect from **2 April 2012 (Actual) as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

Also resolved that the post held by **Sandipan Sen** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000 and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant.

Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

5) Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Dr. Debasis Jana** of the Department of **Chemistry** of this College be promoted to the post of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs. 8000/- with effect from **1 October 2010 (Actual) as per the G.O. No. 951-Edn(CS)/5P-52/98 dated 06.10.2015.**

Also resolved that the post held by **Dr. Debasis Jana** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000/- and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant.

Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.



**❖ Resolution for appealing to the Higher Education Department for sanctioning Ad-hoc Accumulated Deficit Grant**

The Governing Body noted with concern that the net deficit during the financial year 2014-15 (year ended 31 March 2015) was **Rs. 33,55,053.04 (Rupees thirty three lakhs fifty five thousand fifty three and paise zero four only)** as per the Balance Sheet for the financial year 2014-15 drawn up and finalized by the auditors appointed by the State Government. The principal placed the following reasons for such a huge accumulated deficit.

- a) The present electricity cost, telephone cost, internet charges, laboratory maintenance charges (including procurement of glasswares and chemicals), annual maintenance of the high-end equipment (like Bruker-X-ray Diffraction, Edinburg-Spectrofluorophotometer, Shimadju-FTIR etc), maintenance of the old buildings (6 college buildings and 6 hostel buildings – each one older than 50 years) etc. is putting an unbearable heavy load on the college own fund.
- b) Although we collect sufficient amount as fees against the laboratory maintenance, but it is note-worthy that almost 40% students cannot afford the charges of the college and the hostel for which we have to give them scholarship. Every year the total amount of scholarship spent only through the college fund reaches nearly 20 lakhs. SC-ST-OBC scholarships, Merit-cum-means scholarship, DST-INSPIRE fellowship available from the Government also support us. But the amount of these scholarships is sometimes not at par with the requirement of the present-day expenditure of a student ; sometimes scholarship comes once in a three year and so on. This compels us either to waive the fees of that student or to give him a scholarship. Hence the revenue earning from the fees becomes much less.
- c) To run the Post Graduate courses with a high standard and to make up the deficiency in the number of teaching staff in all departments, the college has to invite a large number of Guest Faculties. This costs a huge amount and puts a heavy financial load on the college.
- d) Furthermore, following the instruction of the Department of Higher Education, we are submitting 50% of the total Tuition Fees collected from the students.

**Resolved** that the Principal be authorized to approach the Government for getting sanctioned the entire amount of the Accumulated Deficit amounting **Rs 33,55,053.04 (Rupees thirty three lakhs fifty five thousand fifty three and paise zero four only)**



❖ **Resolution for one teacher of the college for counting the past service for the purpose of the promotion under CAS**

Resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, **Dr. Swapan Kumar Ghosh** of the Department of **Mathematics** of this College be promoted to the post of Assistant Professor in the scale of pay of Rs. 15600 -39100/- with AGP of Rs. 8000/- with effect from **15 January 2013**.

Also resolved that the post held by **Dr. Swapan Kumar Ghosh** be upgraded to the post of Assistant Professor in the scale of pay of Rs. 15600-39100/- with AGP of Rs. 8000/- and the same will be reverted to the post of Assistant Professor (Stage 1) as soon as it falls vacant.

Resolved further that the Principal Secretary would take up the matter with the DPI, West Bengal by providing with the following in respect of the incumbent:

- i. All Pay Fixation memos countersigned by the Principal/T.I.C..
- ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

Also Resolved that his past service (as Lecturer from 16.05.2002 to 31.12.2005 at the scale of pay 8000-13500 ; as Assistant Professor from 01.01.2006 to 14.01.2008 at the scale of pay 15600-39100 with AGP 6000 ; ; as Assistant Professor from 15.01.2008 to 4.05.2010 at the scale of pay 15600-39100 with AGP 7000) at the Netaji Mahavidyalaya be counted for the purpose of CAS.



❖ **Resolution on the subject : Considering the leave account of Sri Anup Kumar Roy**

Considered the leave account of Sri Anup Kumar Roy, ex-GLI in Physics of this college from the date of commence of his Service 15 Nvember 1978 to the due date on which he retired i.e. 1 February 2012 as placed by the Principal as well as his recommendation for the encashment of his leave for 288 days. Resolved that the Principal's recommendation for encashment of the earned leave standing to his credit for the period of his service mentioned above for 288 days, be approved and that the Principal be authorized to move the State Government in this regard.

❖ **Resolution on the subject : Appeal for funding from Higher Education Department of State Govt for i) manufacturing of Furniture, ii) procuring some books for the library, iii) procuring Equipment**

The Principal reported that the college classrooms and laboratories require some benches and also modular lab tables. Apart from that, some departments are also appealing for procuring books for libraries. Laboratories of Electronics, Computer Science and Physics require some equipment for smooth running of the different practical classes under honours and general courses. He further reported that Higher Education Department of Government of West Bengal is giving some fund for this purpose. He presented the estimated expenditure as prepared by the above departments to procure the equipment on the basis of quotations received from different vendors.

Resolved that the following total estimated budget be approved and the Principal be authorized to move the Higher Education Department of Government of West Bengal so that the same may be sanctioned by the State Government.

<b>Requirement Type</b>	<b>Amount</b>
For manufacturing Furniture	Rs. 1423470.00
For Procuring Books	Rs. 1900400.00
For Procuring Equipment	Rs. 1737190.00
<b>Total</b>	<b>Rs. 5061060.00</b>



Sl.No.	Name	Signature
1	Swami Suparnananda, President	Swami Suparnananda
2	Swami Divyananda, Secretary	Sw Divyananda
3	Swami Shastrajananda, Principal	Shastrajananda
4	Swami Ekachittananda, Vice Principal	Ekachittananda
5	Swami Mahamedhananda, Treasurer	Swami Mahamedhananda
6	Swami Atmapriyananda, Member	
7	Prof M Afzar Alam, (UGC Nominee), Member	
8	Dr Basab Chaudhuri (C.U. Representative), Member	
9	Dr Madanmohan Majumdar (Govt. Representative), Member	Dr. Madanmohan Majumdar
10	Swami Tattwasarananda (Principal, Ramakrishna Mission Shikshanamandira) Member	Sw. Tattwasarananda
11	Arup Kumar Dhabal, (Teachers' Representative), Member	Arup Kumar Dhabal
12	Santanu Dey (Teachers' Representative), Member	Santanu Dey

Swami Suparnananda  
President

Ramakrishna Mission Vidyamandira  
Siksha Parishad (Governing Body)  
P.O. Belur Math: :Dt. Howrah 711202



**RESOLUTION OF RAMAKRISHNA MISSION  
VIDYAMANDIRA SIKSHA PARISHAD (GOVERNING BODY)  
PASSED ON 21 DECEMBER 2015**

- ❖ **Resolution for filling up the vacant post of teacher in the Department of Chemistry caused due to the retirement of the previous incumbent Prof Satyabrata Ray :**

The Principal reported that Prof Satyabrata Ray, Department of Chemistry, retired w.e.f. 30 November 2015.

The Governing Body wished him peace and happiness in his post retirement period.

RESLOVED THAT all post-retirement benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Prof Satyabrata Ray from the date of commencement of his service to the date on which he retired, 300 days for encashment of earned leave.

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave of 300 days credited to Prof Satyabrata Ray be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy in the Department of Chemistry caused by the retirement of Prof Satyabrata Ray w.e.f. 30 November 2015.



❖ **Resolution for filling up the vacant post of Cashier caused due to the retirement of the previous incumbent Sri Amiya Ray :**

The Principal reported that Sri Amiya Ray, Cashier, retired w.e.f. 30 November 2015.

The Governing Body wished him peace and happiness in his post retirement period.

RESLOVED THAT all post-retirement benefits (Provident Fund dues, Pension, Gratuity etc.) of the above staff member be paid, and that the Principal be authorized to move the Government in this regard.

CONSIDERED the leave account of Sri Amiya Ray from the date of commencement of his service to the date on which he retired, 300 days for encashment of earned leave.

In this connection, RESOLVED THAT the recommendation for encashment of the earned leave of 300 days credited to Sri Amiya Ray be approved and that the Principal be authorized to move the State Government in this regard.

Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy against the post of Cashier caused by the retirement of Sri Amiya Ray w.e.f. 30 November 2015.



❖ **Resolution for sanctioning an appeal to the department of higher education for painting and allied works of three college buildings :**

The Principal reported that the college, for a long time, is serving for the welfare of the **Scheduled Caste, Schedules Tribe Other Backward Classes and the underprivileged ones coming of Below Poverty Line (BPL)**. At present out of 768 students 355 (percentage being 46.22) belong to these **socially and economically underprivileged sections**. In fact many of these students are first generation learner of first generation representative in any type of higher education systems. The college being a residential one offers huge infrastructural facilities to these students. They use these classrooms even as their study halls and remedial classes are also being held in these classrooms beyond the college hours. Hence the maintenance is badly needed for these classrooms and buildings which are under heavy pressure. Therefore, the Maintenance Department of the college has proposed for painting and allied works for Main Building, Physics Building and Chemistry Building.

As per the report prepared by the Maintenance Department on the proposed painting and allied works (Interior and Exterior) of Main Building (2 storey), Physics Building (3 storey) and Chemistry Building (3 storey) of the college

Resolved that the following proposal along with the estimated amount be approved and the Principal be authorised to move the Department of Higher Education with the **appeal to sanction the entire cost of Rs 38,95,586.00. :**

Estimate for Painting of Interior and Exterior of Main Building	Rs 1789668.00
Estimate for Painting of Interior and Exterior of Physics Building	Rs 10,52,959.00
Estimate for Painting of Interior and Exterior of Chemistry Building	Rs 10,52,959.00
Total	Rs 3895586.00



Sl.No.	Name	Signature
1	Swami Suparnananda, President	
2	Swami Divyananda, Secretary	Sw Divyananda
3	Swami Shastrajananda, Principal	Shastrajananda
4	Swami Ekachittananda, Vice Principal	Ekachittananda
5	Swami Mahamedhananda, Treasurer	महामेधाणंदः
6	Swami Atmapriyananda, Member	
7	Prof M Afzar Alam, (UGC Nominee), Member	
8	Dr Basab Chaudhuri (C.U. Representative), Member	
9	Dr Madanmohan Majumdar (Govt. Representative), Member	M. Madanmohan
10	Swami Tattwasarananda, (Principal Ramakrishna Mission Shikshanamandira) Member	Sw. Tattwasarananda
11	Arup Kumar Dhabal, (Teachers' Representative), Member	A. K. Dhabal
12	Santanu Dey (Teachers' Representative), Member	Santanu Dey

Shastrajananda

Swami Suparnananda  
President  
Ramakrishna Mission Vidyamandira  
Siksha Parishad (Governing Body)  
P.O. Belur Math: Dt. Howrah 711202